

3GPP2 S.R0070

Version 1.0

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3RD GENERATION
PARTNERSHIP
PROJECT 2
"3GPP2"

Work Item, Stage 1 and System Requirements Process Guidelines

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REVISION HISTORY

<i>REVISION HISTORY</i>		
<i>Rev. 1.0</i>	<i>Conclusion of all Editor's Notes, First Version for SC review</i>	<i>16 May 2002</i>

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Introduction and Scope

This document is to provide uniform procedures and guidance for the development, completion, distribution and approval of Work Items, Stage 1 and System Requirements documents across all TSGs.

NOTE: All icons in Appendices A, B and C may be opened and saved for use as the most current template for submission to TSG-S. The current templates are also available on the 3GPP2 ftp site at (ftp://ftp.3gpp2.org/Process_and_Reports/).

References

The following documents are referenced herein:

- [1] 3GPP2 Working Procedures Document, 19 March 2002
- [2] SC-20010419-029, TSG Coordination Report (aka Philadelphia Accords)

Definitions and Abbreviations

The terms and abbreviations that are used within this specification are defined as follows:

Coordinator	The person(s) in the 3GPP2 Secretariat charged with the maintenance of the 3GPP2 Project Plan.

Work Items

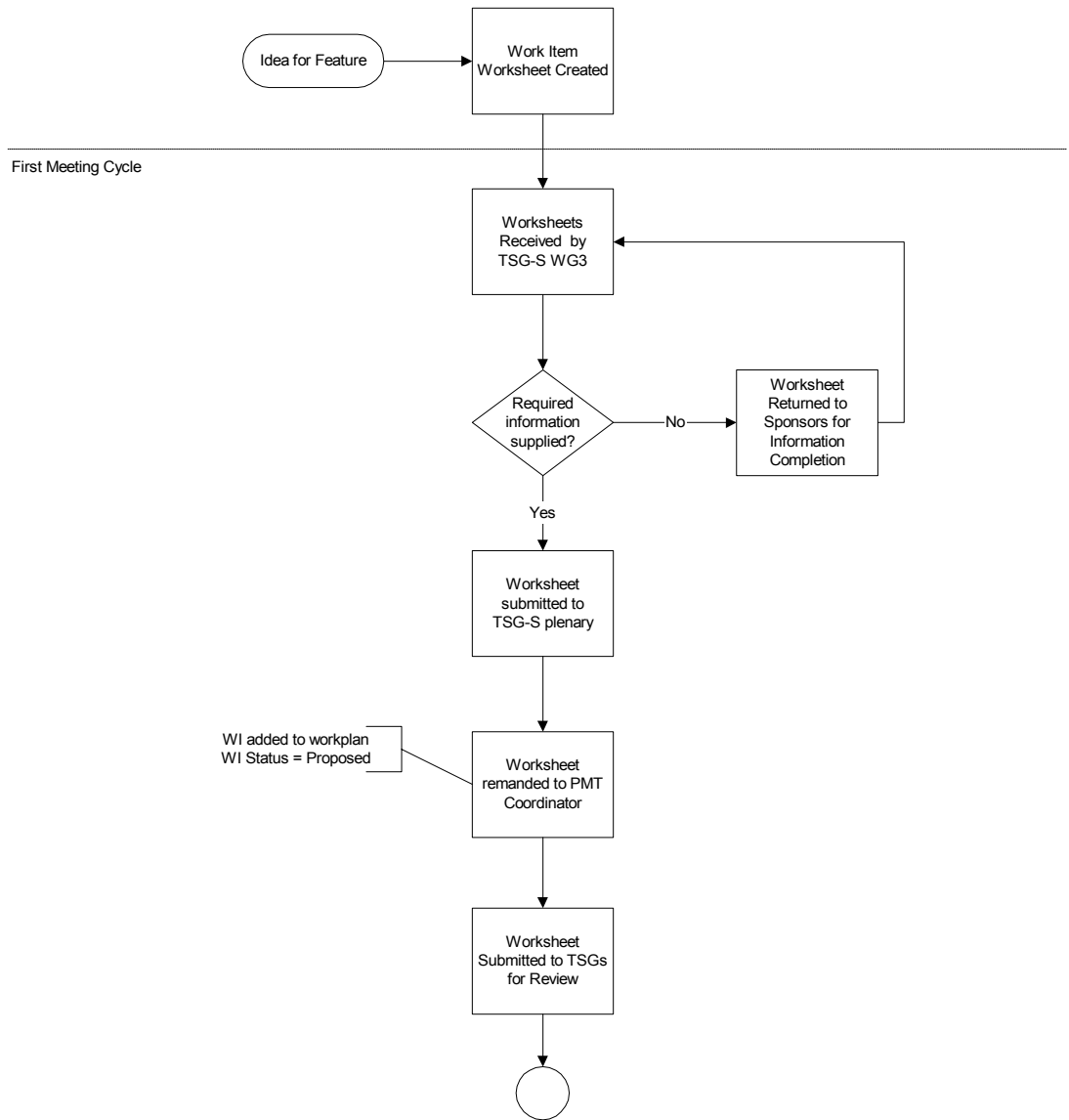
The [Work Item Worksheet](ftp://ftp.3gpp2.org/Process_and_Reports/) (ftp://ftp.3gpp2.org/Process_and_Reports/) in Appendix A should be used for submission to TSG-S for establishment of a Work Item.

The worksheet must have all shaded areas completed for consideration by Working Group 3 (PMT). Failure to complete all of the shaded areas will result in the worksheet being returned to the originators and being delayed for consideration until it is completed correctly and resubmitted.

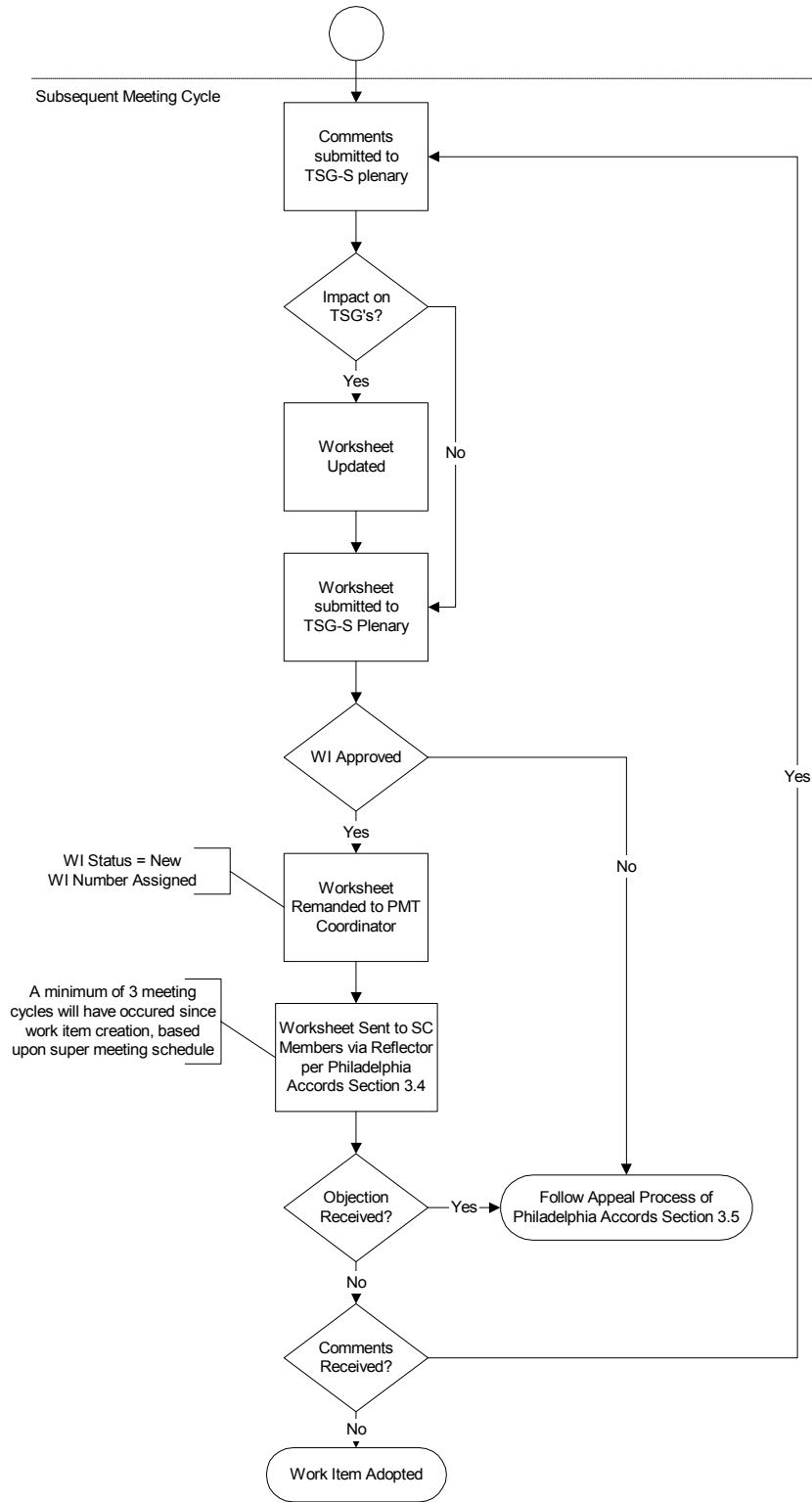
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The Work Item Worksheet approval and distribution process is described in the following flowchart. (Figure 1)

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Stage 1 Documents

The [Stage 1 Template](ftp://ftp.3gpp2.org/Process_and_Reports/) (ftp://ftp.3gpp2.org/Process_and_Reports/) in Appendix B should be used for submission to TSG-S. This is the template that will be accepted for a Stage 1 document.

Stage 1 documents are required when more than one TSG is affected by the feature. Please refer to Section 3.1 of the “Philadelphia Accords” for more information.

The Stage 1 approval and distribution process is described in the following flowchart (Figure 2).

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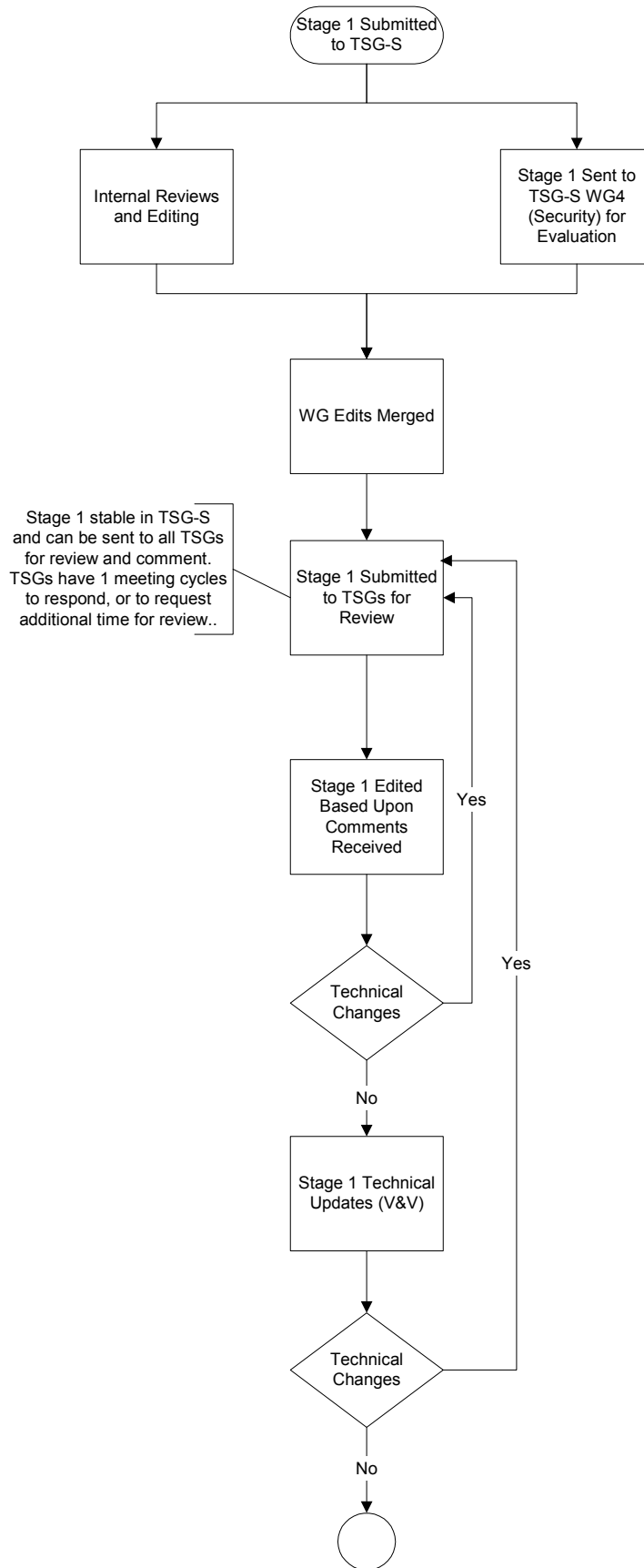
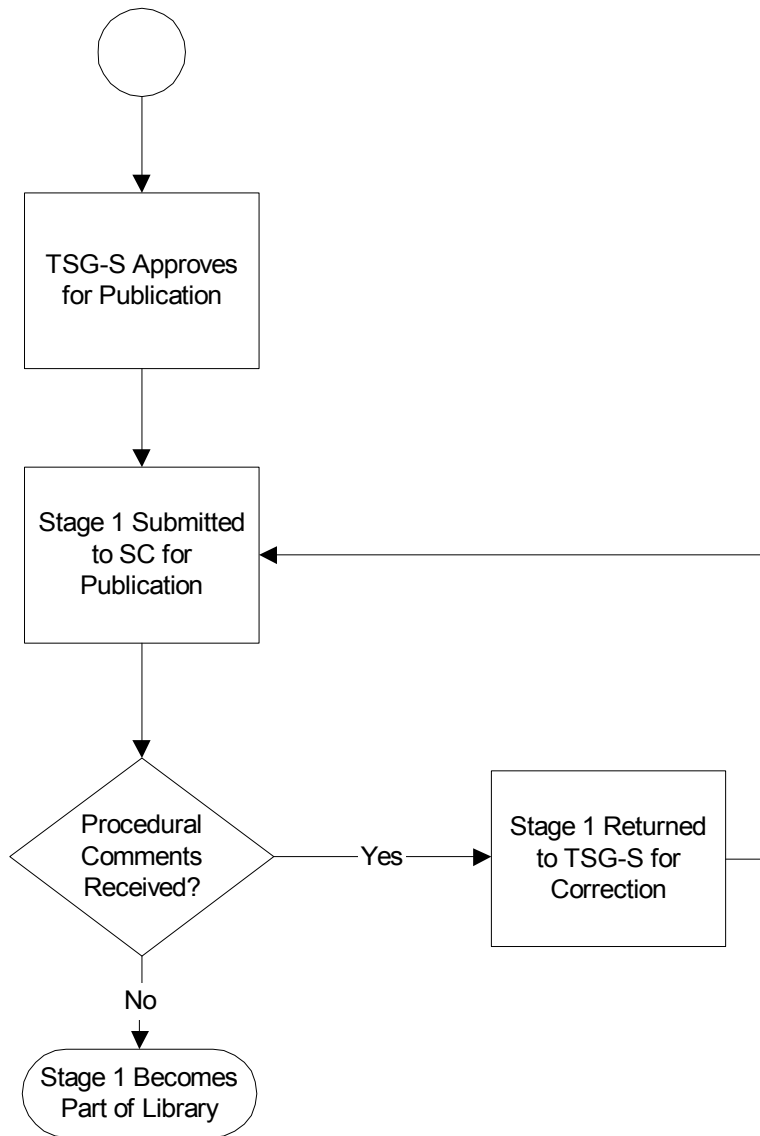


Figure 2 – Stage 1 Approval and Distribution Process

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System Requirements Documents

The [System Requirements Template](ftp://ftp.3gpp2.org/Process_and_Reports/) (ftp://ftp.3gpp2.org/Process_and_Reports/) in Appendix C should be used for submission to TSG-S. This is the template that will be accepted for a System Requirements document.

The processing of a System Requirements Document is identical to the processing of a Stage 1 document. Please refer to Section 5 above.

Appendix A: Work Item Worksheet



"3GPP2 Work Item
Worksheet Template

Appendix B: Stage 1 Template



"Stage 1
Template.doc"

Appendix C: System Requirements Template



"System
Requirements Templ: