1. Opening

Dr. Y.K. Kim, SC Chair, opened his first face-to-face meeting of the Steering Committee at 9:00am on Tuesday, February 22 2005 and welcomed participants to New Delhi, India.

2. Attendance Registration-Information

The attendance roster (contribution SC-20050222-002), which contains the names of participants who had registered for the meeting with the Secretariat, was circulated. Participants were invited to add to or amend the attendance list. The final attendance roster for the meeting is to be compiled as contribution SC-20050222-002r1 and posted on the web site when available.

3. Quorum Establishment/Call for Proxies--

The Secretary conducted the roll call of participating Individual Member (IM) companies, Organizational Partners (OPs) and Market Representation Partners (MRPs). Twenty-three of the 29 quorum members were noted as present, constituting 73% quorum. The quorum requirement as noted in the 3GPP2 Working Procedures Document was therefore attained.

No proxies were submitted for this meeting.

4. Approval of the Agenda

The Chair invited participants to review the draft agenda for the meeting contained in contribution SC-20050222-001r3. A number of additional contributions were noted, resulting in revision of the agenda to SC-20050222-001r4. The revised agenda was approved as presented.
5. Contribution Assignment and Status-Information

The Chair invited participants to review contribution SC-20050222-000r1 containing the list of contributions for the meeting. No comments were noted.

Note: Additional contributions were submitted during the course of the meeting. The final contribution list was logged as SC-20050222-000r3.

6. Review Meeting Summary from Previous Meeting(s)

The Chair invited participants to review the summaries of the previous Steering Committee meetings:

Contribution SC-20050222-003A containing the draft summary of the October 2004 Steering Committee meeting held in Shanghai, China was reviewed by the Steering Committee. There was no objection to approval of the draft report.

DECISION 2005/02-01
The Steering Committee approves the report of the October 2004 Steering Committee meeting as presented in contribution SC-20050222-003A.

Contribution SC-20050222-003B containing the draft summary of the November 2004 Steering Committee teleconference meeting was reviewed by the Steering Committee. There was no objection to approval of the draft report.

DECISION 2005/02-02
The Steering Committee approves the report of the November 2004 Steering Committee teleconference meeting as presented in contribution SC-20050222-003B.

Contribution SC-20050222-003C containing the draft summary of the January 2005 Steering Committee teleconference meeting was reviewed by the Steering Committee. There was no objection to approval of the draft report.

DECISION 2005/02-03
The Steering Committee approves the report of the January 2005 Steering Committee teleconference meeting as presented in contribution SC-20050222-003C.

7. Correspondence

The Chair introduced contribution SC-20040222-009 capturing inbound and outbound correspondence since the last face-to-face meeting. In summary:

SC-20050222-009A:
Covers correspondence from the SC Chair to the IPv6 Forum in response to this organization’s earlier correspondence (SC-20041025-009E) inquiring into 3GPP2’s adoption of IPv6.
8. **MRP Reports**

8.1 **CDG**

Mr. Sam Samra presented the report of CDG’s activities contained in contribution SC-20050222-021.

In response to questions, it was noted that requirements for Mobile Equipment Identifiers (MEID) are expected in the April 2005 timeframe.

8.2 **IPv6 Forum**

No report.

8.3 **IA450 Association**

No report.

9. **Liaison Reports**

9.1 **SDO Updates**

**ARIB**

The report of ARIB activities as shown in contribution SC-20050222-019 was presented. There were no questions for clarification.

**CCSA**

CCSA provided a verbal report of activities. There were no questions for clarification.

**TIA**

The TIA Head of Delegation first presented the report of TIA TR45 activities presented in contribution SC-20050222-018. In addition, the TIA Head of Delegation presented a separate report of TIA activities contained in contribution SC-20050222-022. This contribution presented information on TIA’s revised IPR policy and a number of additional procedural concerns, mainly in the arena of normative and informative referencing.

It was recommended that the SC Chair include this item in his report to the Organizational Partners so that the material can be remanded to the Working Procedures Ad Hoc group for further study.

**ACTION 2005/02-01**

The SC Chair is to inform the Organizational Partners of the modifications in TIA procedures (including IPR policy) presented in contribution SC-
TIA provided contribution SC-20050222-023, which contains a methodology for accommodating the TIA ballot process in parallel with the 3GPP2 V&V process. It was acknowledged that this is a TIA process that need not be documented in any 3GPP2 materials. However, TIA requests that the TSGs coordinate their documentation with the TIA ballot and so is asking the Steering Committee to endorse the process.

The Steering Committee reviewed the process specifically contained within contribution SC-20050222-023A, which reads:

As an Organizational Partner in 3GPP2, TIA is requesting (of all TSG leadership) that when a 3GPP2 document begins the V&V process, the TR-45 formulating group Chair be advised of the document’s status, and be provided an electronic copy of the document undergoing V&V so the TIA ballot process can begin.

As an Organizational Partner in 3GPP2, TIA is requesting a brief report that summarizes how the V&V comments were resolved. This report would be submitted to the formulating group. In conjunction with this, TIA is requesting an electronic copy of the document that incorporates any modifications made as a result of the comment resolution process.

There was no objection to SC endorsement of TIA’s request.

DECISION 2005/02-04
The Steering Committee endorses TIA’s request for consideration of the TIA ballot process in the execution of the 3GPP2 V&V process as outlined in contribution SC-20050222-023A to be communicated to the TSGs.

TTA

TTA presented the report of activities contained in contribution SC-20050222-020. TTA was asked if the China/Japan Korea (CJK) Beyond 3G (B3G) effort will be providing input into any of the upcoming Evolution workshops. TTA noted that this would depend on the agenda items being discussed.

TTC

TTC presented the report of activities contained in contribution SC-20050222-013. There were no questions for clarification.

9.2 IETF

The TSG-X Vice Chair presented the IETF liaison report contained in contribution SC-20050222-006B. There were no questions for clarification.
9.3 OMA

The Steering Committee reviewed the OMA liaison report contained in contribution SC-20050222-015. There were no questions for clarification and no items requested of the Steering Committee.

10. TSG and Related Reports

10.1 TSG-A

Mr. George Turnipseed (Sprint), TSG-A Chair, provided the report of TSG-A activities contained in contribution SC-20050222-004.

There were no questions for clarification.

TSG-A asked that the Steering Committee look into “editorial resource restrictions” being imposed on technical writer activity.

[Secretary’s Note: The “editorial resource restrictions” being referred to are being managed by the Secretariat and not the Steering Committee. The Secretariat is meeting with the TSG-A Chair to ascertain concerns.]

10.2 TSG-C

Dr. B.K. Yi (LG Electronics), TSG-C Chair, provided the report of TSG-C activities contained in contribution SC-20050222-005.

The Steering Committee noted TSG-C’s response to the action item to look into reducing the number of parallel meeting rooms contained in SC-20050222-005A - deferred to agenda item 13.4.

The Steering Committee noted the papers submitted for the forthcoming Air Interface Evolution Technical Experts Meeting (AIE/TEM) taking place in Denver, as shown in contribution SC-20050222-005B.

The Steering Committee reviewed the presentation for the following day’s cdma2000 India workshop contained in contribution SC-20050222-005C. A slight modification was made, resulting in a revision to SC-20050222-005Cr1. There was no objection to SC endorsement of this presentation.

**DECISION 2005/02-05**

The Steering Committee endorses the presentation for the India cdma2000 workshop presented by TSG-C in contribution to SC-20050222-005Cr1.

In addition to the report, the TSG-C Chair noted the comment submitted by TIA during the SC review of the recent Industry Notice, and noted the concern to provide a numbering scheme for such documents. The TSG-C Chair requested that the 3GPP2 Secretariat propose a numbering plan.
ACTION 2005/02-02
The 3GPP2 Secretariat is tasked with proposing a numbering plan for
3GPP2 industry notices, given TIA’s comments during the February 2005
review process.

10.3 TSG-X
The report of TSG-X activities as shown in contribution SC-20050222-
006 was presented.

The TSG-X report included a proposed liaison correspondence to the WiFi
Alliance contained in contribution SC-20050222-006D. It was noted
during the meeting that a new liaison requires input by the Organizational
Partners and so the Steering Committee Chair took an action to bring this
item to the attention of the Organizational Partners.

ACTION 2005/02-03
The SC Chair is to refer contribution SC-20050222-006D, containing
proposed liaison correspondence to the WiFi Alliance, to the attention of
the Organizational Partners.

[Secretary’s Note: Participants are reminded that the first liaison
correspondence to an outside organization is to come to the Steering
Committee for transmittal by the SC Chair. The correspondence drafted
for the SC Chair to send should include mention of who the permanent
liaison group and/or person will be. A liaison relationship in itself does
not require OP input. OP input is required when referencing
(normatively) documents from an outside liaison organization, or when
intending to use text copyrighted by an outside liaison organization].

10.4 TSG-S
Mr. Nick Yamasaki (KDDI), TSG-S Chair, provided the report of TSG-S
activities contained in contribution SC-20050222-007.

It was noted that contribution SC-20050222-007B pertains to the OMA
Cooperation Agreement and so was deferred to agenda item 13.1.

It was noted that contribution SC-20050222-007C pertains to the SC
Chair’s request to investigate a reduction in parallel meeting rooms, and so
was deferred to agenda item 13.4.

It was noted that contribution SC-20050222-007D expresses appreciation
in the form of a proclamation to the family of the late Michael Marcovici.

The Steering Committee expressed its condolences to the family of Mr.
Marcovici and all participants unanimously agreed to send to the
Marcovici family the proclamation as shown in contribution SC-20050222-007D.

Contribution SC-20050222-007E covered the overview presentation for the India cdma2000 workshop, taking place the following day.

[Secretary’s Note: The overview presentation noted above was submitted for information. However, presentations being given by 3GPP2 are subject to SC review and endorsement prior to delivery.]

Contribution SC-20050222-007G was presented, consisting of TSG-S correspondence to IEEE 802.16 referencing copyright arrangements. The SC Chair took an action to bring this correspondence to the attention of the Organizational Partners.

**ACTION 2005/02-04**
The SC Chair is to bring contribution SC-20050222-007G (previously transmitted) to the attention of the Organizational Partners for review in the context of IPR/copyright management.

10.5 **Report from RAN Evolution Workshop Ad-Hoc**

The SC Chair presented the status report from the SC Ad Hoc group charged with organizing the June 2005 3GPP2 Evolution Workshop in Seoul, Korea, as presented in contribution SC-20050222-011. The contribution included a draft agenda for the June workshop.

The contribution included a recommendation to modify the name of the workshop, in light of additional 3GPP2 events. The proposed name of the workshop is: “Evolving to Future Wireless Telecommunications Technology, Hosted by Third Generation Partnership Project 2”

There was no objection to supporting the change in the name of the June 2005 3GPP2 workshop.

**DECISION 2005/02-06**
The Steering Committee approves the change in the name of the June 2005 3GPP2 workshop to be held in Seoul, Korea to: “Evolving to Future Wireless Telecommunications Technology, Hosted by Third Generation Partnership Project 2”.

The draft agenda for the June 2005 workshop presented in contribution SC-20050222-011 was reviewed by the Steering Committee. There was general agreement on the framework of the agenda, although the specific content is still under development by the Ad Hoc group, and is scheduled to be presented to the Steering Committee in March 2005.

**DECISION 2005/02-07**
The Steering Committee approves the general framework of the agenda for the June 2005 workshop presented in contribution SC-20050222-011, noting that the content of the agenda is still being developed by the Ad Hoc and is due to be approved in March 2005.

11. 3GPP2 Program Management

Ms. Eileen McGrath-Hadwen (NEC) - Program Management Team (PMT) Chair - presented the report of the PMT’s activities contained in contribution SC-20050222-008.

On the subject of the development of v1.1 of the Publication Numbering Guidelines, in which much discussion has occurred regarding OP acceptance of clean vs. marked up text, the Steering Committee noted a comment resolution session scheduled for this topic on Tuesday, March 15 5:30PM to 7PM, in Denver, Colorado. All interested TSGs, OPs, MRPs and IMs were requested to attend in order to help resolve the open issues.

The PMT Chair presented the 3GPP2 work plan in contribution SC-20050222-008B. The Steering Committee reviewed the work plan. There was no objection to approval.

DECISION 2005/02-08

The Steering Committee approves the 3GPP2 work plan presented in contribution SC-20050222-008B.

12. 3GPP2 Publications Management

12.1 Status – TSG-X request for pre-publication technical writer editing resource. ACTION 2004/10-03

The SC Chair noted TSG-X’s request from the previous face-to-face SC meeting (Shanghai, October 2004) requesting additional 3GPP2-funded support for pre-publication review of 3GPP2 specifications and reports.

It was noted that the OP’s had budgeted for this activity in the 2005 budget, and had considered a request from the Secretariat to hire permanent Secretariat staff as opposed to a contractor to carry out this activity. The hiring of the additional staff person is in progress.

13. Old Business

13.1 OMA IPR Policy

The Steering Committee was invited to note the OMA correspondence contained in contribution SC-20050222-012, in which it was noted that the OMA had revised its IPR policy to accommodate licensing to all users as requested by 3GPP2. It was noted that additional aspects of the IPR policy require clarification and modification before 3GPP2 can re-publish the documents pulled from the web site due to incompatible IPR policies.
and it was noted that this subject would be discussed in detail by the Organizational Partners at their forthcoming meeting.

13.2 OMA Cooperation Framework

The Chair noted the input from TSG-S on the subject of the OMA Cooperation Framework document contained in contribution SC-20050222-007B, and the input from TIA contained in contribution SC-20050222-017, and took an action to bring this item to the attention of the Organizational Partners for their review and discussion.

**ACTION 2005/02-05**

The SC Chair is to bring to the attention of the Organizational Partners the input from TIA and TSG-S on the subject of the OMA Cooperation Framework document contained in contributions SC-20050222-017 and SC-20050222-007B respectively, for further discussion.

13.3 2005 Meeting Calendar Revisited - SC ACTION: 2004/10-09

No discussion.

[Secretary’s Note: Intended input into the SC meeting would have noted that the Secretariat did look at re-aligning the 2005 calendar given the concerns voiced at the October 2004 SC meeting over spacing between super-meetings. It was ascertained that the first half of the year’s meetings would need to remain as shown due to holidays and other external organization meetings. An attempt was made to look into reducing the nine-week gap in the latter part of the year, but options were presented to the Chairs, no consensus could be reached, resulting in the calendar staying as is.]

13.4 Use of parallel meeting rooms at super-meetings

The Steering Committee was reminded of the action request (OP action 2004/10-02) stemming from 3GPP2 OP discussions regarding the difficulty in securing space for super-meetings given the high ratio of meeting rooms to sleeping space.

Contribution SC-20050222-010 notes the SC Chair’s execution of OP action 2004/10-02 via e-mail to the TSG Chairs, asking them to consider a reduction in the parallel meeting space used.

Contribution SC-20050222-005A contains input from TSG-C, noting the need to retain the parallel meeting space currently assigned, and contribution SC-20050222-007C reflects similar input from TSG-S.

Noting the strong input on this subject, and the need to come to some arrangement, it was suggested that an informal group be established to discuss this item during the March 2005 TSG meetings being held in
Denver. The group would consist of TSG Chairs and interested parties. George Turnipseed (Sprint) volunteered to take the action to coordinate this group.
**ACTION 2005/02-06**

George Turnipseed (Sprint) is requested to convene an informal meeting of TSG Chairs and interested parties during the March 2005 TSG meetings being held in Denver, CO, to discuss the subject of parallel meeting room usage.

*[Secretary's Note: The SC Chair brought this item to the attention of the Organizational Partners at their meeting the following day, where it was concluded that discussions would occur during the April 2005 meetings in Dallas, Texas, given that the OP Finance Chair would be available to attend this meeting at that time.]*

13.5 **Review of TSG-C Industry Notice (Feb 2005)**

The Steering Committee was reminded of earlier discussions concerning the February 2005 TSG-C Industry Notice and the fact that a comment submitted by TIA during the SC review of this document prevented the Secretariat from publishing it.

The Steering Committee noted the action assigned to the Secretariat to propose a numbering plan for Industry Notices as requested by TIA, and so agreed that given that the TIA comment was being addressed, the Industry Notice could now be approved.

**DECISION 2005/02-09**

The Steering Committee approves the February 2005 Industry Notice presented by TSG-C.

14. **New Business**

14.1 **3GPP2 Meeting Calendar 2007**

Deferred

14.2 **3GPP2 Leadership Contact List-Information**

Contribution SC-20050222-016, consisting of a revised contact list for 3GPP2 leadership (following the recent election change-over) was presented for information. Those on the contact list were asked to review contact information and to notify the Secretariat of any modifications.

15. **Assignments for Next Meeting**

See annex C

16. **Date of Next Meeting**
The next face-to-face Steering Committee meeting is scheduled for Wednesday, June 29 2005 in Seoul, Korea. This meeting is to be preceded by the two-day 3GPP2 Evolution workshop.

The Steering Committee is scheduled to meet via teleconference to review and approve the draft agenda for the June 2005 Evolution workshop to be held in Seoul, Korea in June 2005. This meeting will be taking place the evening of March 31 2005.

17. **Adjournment**

There being no further business, the meeting was adjourned at 3:30pm local time.
ANNEX A:
Attendance / Quorum report for October 25 2004 Steering Committee meeting

Part 1: Individual Member Companies, Organizational Partners and Market Representation
Partners on quorum list noted as present at this meeting:

Ericsson
Fujitsu, Ltd
Hitachi
KDDI
LG Electronics
LG Telecom
Lucent Technologies
Motorola
Navini Networks
NEC
Nextel
Nokia
Nortel Networks
Qualcomm, Inc.
Samsung
Sprint
Toshiba

ARIB
CCSA
TIA
TTA
TTC
CDG

Part 2: Individual Member Companies, Organizational Partners and Market Representation
Partners not on quorum list noted as present at this meeting

Bell Canada
E-Access
RITT

Part 3: Guests / Observers noted as present
None noted
ANNEX B:
Decisions recorded at October 25 2004 Steering Committee meeting

DECISION 2005/02-01
The Steering Committee approves the report of the October 2004 Steering Committee meeting as presented in contribution SC-20050222-003A.

DECISION 2005/02-02
The Steering Committee approves the report of the November 2004 Steering Committee teleconference meeting as presented in contribution SC-20050222-003B.

DECISION 2005/02-03
The Steering Committee approves the report of the January 2005 Steering Committee teleconference meeting as presented in contribution SC-20050222-003C.

DECISION 2005/02-04
The Steering Committee endorses TIA’s request for consideration of the TIA ballot process in the execution of the 3GPP2 V&V process as outlined in contribution SC-20050222-023A to be communicated to the TSGs.

DECISION 2005/02-05
The Steering Committee endorses the presentation for the India cdma2000 workshop presented by TSG-C in contribution SC-20050222-005Cr1.

DECISION 2005/02-06
The Steering Committee approves the change in the name of the June 2005 3GPP2 workshop to be held in Seoul, Korea to: “Evolving to Future Wireless Telecommunications Technology, Hosted by Third Generation Partnership Project 2”.

DECISION 2005/02-07
The Steering Committee approves the general framework of the agenda for the June 2005 workshop presented in contribution SC-20050222-011, noting that the content of the agenda is still being developed by the Ad Hoc and is due to be approved in March 2005.

DECISION 2005/02-08
The Steering Committee approves the 3GPP2 work plan presented in contribution SC-20050222-008B.

DECISION 2005/02-09
The Steering Committee approves the February 2005 Industry Notice presented by TSG-C.
ANNEX C:

Action items recorded at October 25 2004 Steering Committee meeting

ACTION 2005/02-01
The SC Chair is to inform the Organizational Partners of the modifications in TIA procedures (including IPR policy) presented in contribution SC-20050222-022 so that the material can be remanded to the Working Procedures Ad Hoc as appropriate.

ACTION 2005/02-02
The 3GPP2 Secretariat is tasked with proposing a numbering plan for 3GPP2 industry notices, given TIA’s comments during the February 2005 review process.

ACTION 2005/02-03
The SC Chair is to refer contribution SC-20050222-006D, containing proposed liaison correspondence to the WiFi Alliance, to the attention of the Organizational Partners.

ACTION 2005/02-04
The SC Chair is to bring contribution SC-20050222-007G (previously transmitted) to the attention of the Organizational Partners for review in the context of IPR/copyright management.

ACTION 2005/02-05
The SC Chair is to bring to the attention of the Organizational Partners the input from TIA and TSG-S on the subject of the OMA Cooperation Framework document contained in contributions SC-20050222-017 and SC-20050222-007B respectively, for further discussion.

ACTION 2005/02-06
George Turnipseed (Sprint) is requested to convene an informal meeting of TSG Chairs and interested parties during the March 2005 TSG meetings being held in Denver, CO, to discuss the subject of parallel meeting room usage.