1. Opening

The meeting was opened at 9:15am by Mr. Wan Yi, CCSA Head of Delegation. Mr. Wan welcomed delegates to Shanghai.

2. Attendance

It was noted that all five 3GPP2 Organizational Partners were present at this meeting. The Secretary asked those OPs that had not submitted their list of Delegates to do so, so that of contribution OP-20041026-002 could be revised.

[Secretary’s Note: Information submitted following this request led to the revision of the attendance list to OP-20041026-002r1, available on the 3GPP2 web site].

3. Approval of the agenda

The Chair invited delegates to review the draft agenda presented in contribution OP-20041026-001r1. The agenda was approved as presented.

[Secretary’s Note: During the course of the meeting, new business items were added. The final agenda is available on the 3GPP2 web site as OP-20041026-001r2].

4. Contribution Assignment and Status

Delegates reviewed the contributions for the meeting contained in contribution OP-20041026-000. There were no questions for clarification.

5. Approval of previous meeting summary

Delegates were asked to review the summary of the June 2004 OP meeting held in Warsaw, Poland presented in contribution OP-20041026-003A. There were no questions for clarification. There was no objection to approving the summary as presented.
DECISION 2004/10-01
The Organizational Partners approve the summary of the June 2004 OP
meeting held in Warsaw, Poland as presented in contribution OP-20041026-
003A.

Delegates were asked to review the summary of the September 2004 OP
teleconference meeting presented in contribution OP-20041026-003B. There
were no questions for clarification. There was no objection to approving the
summary as presented.

DECISION 2004/10-02
The Organizational Partners approve the summary of the September 2004 OP
teleconference meeting as presented in contribution OP-20041026-003B.

6. Steering Committee Chairman’s Report

Dr. Hideo Okinaka, 3GPP2 Steering Committee Chair provided a report of the
recent SC meeting and noted the following:

Open Mobile Alliance

The SC Chair informed the Organizational Partners that the TSGs had
concluded their study of direct and indirect references to OMA documents in
3GPP2 documents, pending the final confirmation by TSG-A who believes no
direct and indirect references to OMA documents being made in their
documents. This action was issued following the September 30 OP
teleconference meeting. He also informed the Organizational Partners that the
Steering Committee had granted TSG-X’s request to transfer a number of
MMS-related projects to the OMA, but noted that this approval is contingent
on a satisfactory conclusion to OP discussions regarding the OMA’s IPR
policy. Lastly, he informed the Organizational Partners that the OMA has
provided a revised Cooperation Framework Document for 3GPP2 review.

The Chair deferred discussion of these items to agenda item 9.1.

TSG-C SMS-related Industry Notice

The SC Chair informed the Organizational Partners that a recent SMS-related
TSG-C Industry Notice had been disapproved during its Steering Committee
review, following the submission of comments by a number of Organizational
Partners. He noted that the comments centered on the fact that the Industry
Notice was seeking to do more than merely inform the community of an issue
of concern by supplying a recommended solution. He noted that comments
submitted during the review of the Industry Notice pointed out that this
approach may ultimately be more confusing to the community if the resulting
version change of the affected document(s) offers a solution that differs from
the one noted in the Industry Notice. He concluded by informing the
Organizational Partners that TSG-C has been tasked with re-drafting an
industry notice that informs the industry of an issue of concern, but stops short
of providing a solution.
Additional Technical Writer Resource

The SC Chair brought to the Organizational Partners attention a request from TSG-X for additional editorial / technical writer support to address the increase in monitoring of editorial issues with 3GPP2 output documents.

The Chair deferred discussion of this item to agenda item 7 – Finance.

Approved process for the development, approval and maintenance of SC-level library documents.

The SC Chair noted that the Steering Committee had revisited its decision to publish the approved process for the development, approval and maintenance of SC-level library documents as a Steering Committee document, since doing so would automatically make maintenance of this document subject to the process outlined therein, when, in fact, it is a process developed and approved by the Organizational Partners. He noted that the Steering Committee agreed that the approved process should reside in an OP-level document such as the Working Procedures Document.

The Organizational Partners agreed with the Steering Committee Chair and agreed to remand the process document to the Working Procedures Ad Hoc.

DECISION 2004/10-03
The Organizational Partners agree that the approved process for the development, approval and maintenance of Steering Committee library documents resides with the Organizational Partners, and not as an SC-library document itself.

ACTION 2004/10-01
The Working Procedures Ad Hoc group is charged with incorporating the approved mechanism for the development, approval and maintenance of SC-level library documents into the Working Procedures Document.

TSG Leadership Elections

The SC Chair announced that TSG leadership elections for the 2005-2006 term are due to take place at the December 2004 TSG meetings.

Proposed TDD Work Item

The SC Chair brought to the attention of the OPs a concern raised by CCSA over a TDD-related work item submitted into the 3GPP2 development process by a group of member companies, challenging the applicability of this item in the scope of 3GPP2. He noted that contribution SC-20041025-024 presents the Chinese position on TDD, and contribution SC-20041025-025 presents a summary of the work item proposal by a 3GPP2 member company.

The Chair deferred discussion on this item to New Business agenda item 10.3.
Proposed Workshop on Air Interface Evolution

The SC Chair noted support by SC members for an air interface evolution workshop to be held in 2005 and indicated that an SC Ad Hoc group had been established to look into the scope of this workshop. He noted that this is being brought to the attention of the OPs primarily because funding will be required if this workshop is to take place.

The Chair deferred this item to agenda item 7 – Finance.

7. Finance

7.1 Report from OP Finance Oversight Committee

Mr. Girish Patel, Chair of the OP Finance Oversight Committee, presented contribution OP-20041026-004 containing an overview of the committee’s activities. The report contained a draft 2005 budget for approval, which was deferred to agenda item 7.3.

As part of his report, the OP Finance Oversight Committee Chair noted the increasing difficulty in finding hotels for 3GPP2 meetings due to ratio considerations, i.e., the discrepancy between the total number of attendees and the large number and size of meeting rooms needed. He asked the Organizational Partners to request the Steering Committee to work on limiting the number of parallel rooms being used at TSG meetings. There was no objection to this request.

**ACTION 2004/10-02**
The Organizational Partners ask the Steering Committee Chair to aim to reduce the total number of parallel meeting rooms used at TSG meetings, in an effort to improve overall meeting facilities.

7.2 FY2004 - Second Quarter Statement

Contribution OP-20041026-005r1 consisting of the 3GPP2 second quarter 2004 statement was presented for information. It was noted that this statement had previously been distributed via e-mail to the Organizational Partners but is being presented so it can be logged as a contribution and in case there are any questions.

There were no questions for clarification and no comments.

It was noted that the third quarter 2004 statement is nearing completion and is to be distributed shortly.

7.3 3GPP2 2005 Budget

The OP Finance Chair directed Delegates to the proposed 2005 budget contained in slide #2 of contribution OP-20041026-004. He noted that every effort had been made to keep the budget consistent with prior year budgets, and, although a number of items, such as staff salaries and meeting costs, have increased, other expense items have decreased,
producing a net effect of maintaining a flat budget. There were no questions for clarification.

He did note, however, that two additional expense items had been brought to the Organizational Partner’s attention via the Steering Committee Chair’s report, namely:

- Funding for increased technical writer activity (request by TSG-X).
  
  It was suggested that US$100,000 might be a suitable sum to ensure year-long review of output documents prior to publication. Organizational Partners generally recognized the need to ensure a high quality of 3GPP2 output documents and supported the request.

- Funding for proposed air interface evolution workshop
  
  It was suggested that US$50,000 might be a suitable sum to ensure a successful workshop. Organizational Partners agreed with the proposal and supported the suggested amount.

Contribution OP-20041026-004r1, incorporating the agreed-upon additional expenses noted above, was developed and shared with the Organizational Partners. It was noted that the total amended 2005 3GPP2 budget now comes to US$1,674,645.

The Chair asked if there were any further questions. None were noted. The Chair asked if there was any objection to approving the 2005 3GPP2 budget as noted in contribution OP-20041026-004r1. None was noted.

**DECISION 2004/10-04**

The Organizational Partners approve US$1,674,645 as the 2005 3GPP2 budget, as shown in contribution OP-20041026-004r1. This takes into account the projected expenses required for the following approved items: (a) the hosting of an air interface evolution workshop in 2005, and (b) increased editorial oversight of 3GPP2 output documents as requested by TSG-X via the Steering Committee.

The OP Finance Oversight Committee Chair thanked the Organizational Partners for approving the 2005 3GPP2 budget, and noted that, consistent with prior years, the next step will be to get a count of 3GPP2 member companies per OP as of January 1 2005, from which to derive the variable portion of the 2005 funding agreement. This was noted and Organizational Partners were tasked with providing the required information to the Secretariat accordingly.

**ACTION 2004/10-03**

In order to derive the variable portion of each OPs burden to 3GPP2 per the 2005 funding agreement, each Organizational Partner is to
provide a list of its Individual Member (IM) companies in place as of January 1 2005 to the Secretariat no later than January 7 2005.

The OP Finance Oversight Committee Chair noted that 2005 invoices would go out by end of first quarter 2005.

8. Working Procedures

8.1 Report from the WPD ad hoc

The Working Procedures Ad Hoc Chair noted that no meetings had taken place since the previous OP meeting in June 2004. The following items were highlighted:

- The TIA HoD highlighted ongoing discussions within the TIA IPR Working Group during the previous day’s SC meeting. It was noted that TIA typically brings conclusions from these discussions into 3GPP2 for discussion by the WPD Ad Hoc, but, as yet, no such conclusions have been submitted.

- The WPD Ad Hoc notes the decision by the Organizational Partners at the June 2004 meeting to reduce the notification period for TSG Plenary teleconference to two weeks and notes that a modification to the WPD is now required. Further, the Ad Hoc notes the decision by the Organizational Partners to document the approved mechanism for the development, publication and maintenance of SC-level library documents. Consequently, the Ad Hoc will be reviewing a revised version of the WPD (incorporating these approved modifications) shortly.

8.2 IPR concerns in standardization

Organizational Partners were reminded that, at the June 2004 OP meeting, contribution OP-20040616-009 covering issues related to IPR concerns in 3GPP2 especially related to contributions to External Organizations or use of External Organization documents in the work of 3GPP2, had been remanded to the Working Procedures Ad Hoc who was charged with examining 3GPP2’s procedural documents to ensure that all pertinent issues are addressed.

It was noted that this item is due to be tackled by the WPD Ad Hoc shortly.

9. Old Business

9.1 OMA - Legal and Other OP-related Considerations

**OMA IPR Policy**

The SC Chair informed the Organizational Partners that the TSGs had concluded their study of direct and indirect references to OMA
documents in 3GPP2 documents, pending the final confirmation by TSG-A who believes no direct and indirect references to OMA documents being made in their documents. This study had been requested by the OPs following the September 30 OP teleconference meeting to determine the extent to which the revised OMA IPR policy would have an effect on 3GPP2 output documents. It was noted that a larger number of references were provided by the TSGs than originally expected.

In the ensuing discussion, the following points were made:

- 3GPP2 appreciates the steps the OMA has taken thus far to address its concerns related to its IPR policy.

- Given that a comprehensive list of affected 3GPP2 documents now exists thanks to the effort undertaken by the TSGs, 3GPP2 might ask, at a minimum, that the OMA revise on January 1 2005 or later those OMA documents highlighted in 3GPP2’s study, acknowledging that this would address 3GPP2’s immediate concerns. In addition, the OPs might ask the OMA to propose a more permanent solution to this ongoing problem.

- Noting TIA’s proposed 3GPP2 correspondence to the OMA highlighting ongoing concerns, presented at the September 30 2004 OP teleconference meeting and logged as Annex A of contribution OP-20040930-004, the Organizational Partners might want to revise this correspondence in light of this new information.

- Mr. Jari Alvinen of the OMA noted that this topic is currently under discussion at the OMA, and that the next meeting is scheduled for the week of November 15 in Barcelona, Spain.

In light of the discussion, the Chair recommended that TIA revise its proposed correspondence to the OMA, and submit it for OP review and approval in time for the OMA meeting the week of November 15, noting that an OP teleconference meeting may need to be set up. There was no objection.

**ACTION 2004/10-04**

TIA is tasked with revising Annex A of contribution OP-20040930-004, which consists of proposed correspondence to the OMA noting on-going concerns with this organization’s revised IPR policy, for review by and approval by the Organizational Partners in time for submission into the OMA meetings taking place the week of November 15 2004.

**ACTION 2004/10-05**

The Secretariat is tasked with setting up an OP teleconference meeting prior to the week of November 15 2004 so that any comments related to the proposed 3GPP2 correspondence to the OMA noting ongoing concerns with this organization’s revised IPR policy can be addressed.
Transfer of MMS Work to the OMA

The Chair acknowledged the SC Chair’s report highlighting the SC decision to permit the transfer of MMS-related work to the OMA, contingent on the resolution of the open IPR-issue-related discussion issues at the OP level.

This item was not discussed further. The IPR-issue-related discussion is still on-going at the OP level.

OMA Cooperation Framework Document

The Chair reminded Delegates that the SC Chair has alerted the OPs to a revised OMA Cooperation Framework document (SC-20041025-015). He recommended that each OP review the document and that further discussion might occur either at a separately scheduled teleconference meeting, or at the next OP meeting. He noted, in particular, that any transfer of work depends on resolution of ongoing concerns related to the OMA’s IPR policy and not on any actions associated with this Cooperation Framework document, which does not require signature, but which has been provided for review and comment. There was no objection.

ACTION 2004/10-06
Organizational Partners are asked to review the OMA Cooperation Framework document contained in contribution SC-20041025-015 in preparation for discussion either at the next scheduled face-to-face OP meeting, or via teleconference as necessary.

10. New Business

10.1 Confirmation of SC leadership for 2005-2006 term.

The Chair indicated that Dr. Y.K. Kim of LG Telecom (TTA) has been presented as the candidate to take on the position of SC Chair for the 2005/2006 term beginning January 1 2005, and asked for OP confirmation of the SC Chair appointment. Dr. Kim was approved by acclamation.

DECISION 2004/10-05
The Organizational Partners approve the appointment of Dr. Y.K. Kim of LG Telecom (TTA) to the position of 3GPP2 Steering Committee Chair for the 2005-2006 term.

The Chair noted 3GPP2’s custom of accommodating one SC vice-chair from the Project’s remaining regions. Mr. Toru Owai of NEC was presented as the ARIB/TTC candidate for SC Vice-Chair for the 2005-2006 term, Mr. Gerry Flynn of Verizon Wireless was presented as the TIA candidate for Vice-Chair for the 2005-2006 term, and Mr. Wan Yi was presented as the CCSA candidate for Vice-Chair for the 2005-
2006 term. The Organizational Partners approved the Vice-Chair appointments by acclamation.

DECISION 2004/10-06
The Organizational Partners approve the appointment of Mr. Toru Owai of NEC (ARIB/TTC), Mr. Gerry Flynn of Verizon Wireless (TIA) and Mr. Wan Yi of RITT (CCSA) as the Steering Committee Vice-Chairs for the 2005-2006 term.

10.2 Proposed agenda for 3GPP2/CDG Workshop – New Delhi – February 23 2004

The Secretary reminded the Organizational Partners of their previous decision to hold a one-day workshop in India in February 2005 in conjunction with 3GPP2’s SC/OP meetings. Further, the Secretary introduced contribution OP-20041026-006 consisting of the draft agenda for the workshop. He noted that the agenda has been socialized among a smaller group of members interested in being part of a workshop planning team, and has been socialized with the CDG, who will be co-producing the event. The Organizational Partners were asked to review and approve the agenda.

In the ensuing discussion, it was noted that this particular workshop will focus on networking opportunities and information sharing concerning the Indian market, and that effort will be made to locate a suitable local organization that may be a candidate for MRP status. There was no objection to approval of the workshop agenda.

DECISION 2004/10-07
The Organizational Partners approved the agenda of the February 2005 workshop to be held in India as presented in contribution OP-20041026-006.

10.3 TDD Work Item Considerations

The Chair noted the status of Steering Committee discussions on this topic, provided as part of the SC Chair’s report, and reminded Delegates of the issues surrounding the applicability of TDD as a work item within the scope of 3GPP2 by directing their attention to contributions SC-20041025-024 (Chinese position on TDD) and SC-20041025-025 (TDD Air Interface Option).

CCSA noted that it does not believe TDD can be classified as a cdma2000 enhancement, and reiterated its desire to see TDD-related work currently underway within 3GPP2 stop until an OP decision can be made.

The Chair asked the other Delegations to share their positions on this issue. ARIB, TIA, TTA and TTC all indicated that they have no positions on this subject at the present time. The Chair noted the responses from each of the other OPs and recommended that the Organizational Partners work on establishing positions on this subject.
in time for the next OP meeting. There was no objection to the recommendation.

**ACTION 2004/10-07**

ARIB, TIA, TTA, and TTC are asked to review contributions SC-20041025-024 (Chinese position on TDD) and SC-20041025-025 (TDD Air Interface Option) and to work on establishing a position for whether TDD-related work can take place within 3GPP2, in time for the next OP meeting.

On the subject of the TDD-related work currently under discussion in the TSGs, the Project Management Team in particular, the SC Chair noted that he cannot instruct TSGs to stop working on identifying this work item, emphasizing that this work item is only now beginning to be socialized within the TSGs and no specification development activity has been initiated. He added that the Organizational Partners can certainly ask him to inform the TSGs that the work item is under discussion by the Organizational Partners, and that, in light of these discussions, work can only proceed up to the point just short of approval of the work item. Approval of any TDD-work item should not occur until the OPs have reached their decision regarding its applicability in 3GPP2. There was general support for this course of action.

**DECISION 2004/10-08**

Noting CCSA’s objection to the continuation of TDD-work in 3GPP2, and noting that the remaining Organizational Partners have not yet formulated positions on this issue, the Organizational Partners advise that any activity for the work item development under consideration in the TSGs can continue, but only up until the point where a work item is presented for approval, at which time the process should be put on hold, and no specification development activity should be initiated, pending final resolution of the wider scope issue being discussed by the Organizational Partners.

**ACTION 2004/10-08**

The Steering Committee Chair is asked to communicate Decision 2004/10-08 noting OP direction on TDD-related discussions within the TSGs, to the membership for information.

The Steering Committee Chair noted the action item, and added, by way of clarification, that 3GPP2’s role is to develop specifications, but that the process begins with consideration and approval of work items. He stressed that work items are established following inputs submitted by individual members, and that all such inputs deserve to be reviewed in detail. Organizational Partners do participate at all levels of the organization. Thus, if any OP has comments on this subject they can provide them to the Project Management Team (PMT).

The Chair noted the additional information provided by the SC Chair, noted the work item consideration under way within the PMT, and
encouraged the Organizational Partners to establish their positions in
good time, prior to conclusion of work item consideration by the PMT.

11. Assignments for Next Meeting

Please refer to Annex B (attached)

12. Date of Next Meeting

The next scheduled face-to-face meeting of 3GPP2’s Organizational Partners
is scheduled to take place on Thursday, February 24 2005 in India.
Teleconference meetings may take place prior to this face-to-face meeting if
needed.

13. Adjournment

There being no further business, the meeting was adjourned at 12:00pm.
ANNEX A:
Decisions recorded at October 26 2004 Organizational Partners meeting.

**DECISION 2004/10-01**
The Organizational Partners approve the summary of the June 2004 OP meeting held in Warsaw, Poland as presented in contribution OP-20041026-003A.

**DECISION 2004/10-02**
The Organizational Partners approve the summary of the September 2004 OP teleconference meeting as presented in contribution OP-20041026-003B.

**DECISION 2004/10-03**
The Organizational Partners agree that the approved process for the development, approval and maintenance of Steering Committee library documents resides with the Organizational Partners, and not as an SC-library document itself.

**DECISION 2004/10-04**
The Organizational Partners approve US$1,674,645 as the 2005 3GPP2 budget, as shown in contribution OP-20041026-004r1. This takes into account the projected expenses required for the following approved items: (a) the hosting of an air interface evolution workshop in 2005, and (b) increased editorial oversight of 3GPP2 output documents as requested by TSG-X via the Steering Committee.

**DECISION 2004/10-05**
The Organizational Partners approve the appointment of Mr. Y. K. Kim of LG Telecom (TTA) to the position of 3GPP2 Steering Committee Chair for the 2005-2006 term.

**DECISION 2004/10-06**
The Organizational Partners approve the appointment of Mr. Toru Owai of NEC (ARIB/TTC), Mr. Gerry Flynn of Verizon Wireless (TIA) and Mr. Wan Yi of RITT (CCSA) as the Steering Committee Vice-Chairs for the 2005-2006 term.

**DECISION 2004/10-07**
The Organizational Partners approved the agenda of the February 2005 workshop to be held in India as presented in contribution OP-20041026-006.

**DECISION 2004/10-08**
Noting CCSA’s objection to the continuation of TDD-work in 3GPP2, and noting that the remaining Organizational Partners have not yet formulated positions on this issue, the Organizational Partners advise that any activity for the work item development under consideration in the TSGs can continue, but only up until the point where a work item is presented for approval, at which time the process should be put on hold, and no specification development activity should be initiated, pending final resolution of the wider scope issue being discussed by the Organizational Partners.
ANNEX B:
Action items recorded at October 26 2004 Organizational Partners meeting

ACTION 2004/10-01
The Working Procedures Ad Hoc group is charged with incorporating the approved
mechanism for the development, approval and maintenance of SC-level library

ACTION 2004/10-02
The Organizational Partners ask the Steering Committee Chair to aim to reduce the
total number of parallel meeting rooms used at TSG meetings, in an effort to improve
overall meeting facilities.

ACTION 2004/10-03
In order to derive the variable portion of each OPs burden to 3GPP2 per the 2005
funding agreement, each Organizational Partner is to provide a list of its Individual
Member (IM) companies in place as of January 1 2005 to the Secretariat no later than
January 7 2005.

ACTION 2004/10-04
TIA is tasked with revising Annex A of contribution OP-20040930-004, which
consists of proposed correspondence to the OMA noting on-going concerns with this
organization’s revised IPR policy, for review by and approval by the Organizational
Partners in time for submission into the OMA meetings taking place the week of
November 15 2004.

ACTION 2004/10-05
The Secretariat is tasked with setting up an OP teleconference meeting prior to the
week of November 15 2004 so that any comments related to the proposed 3GPP2
correspondence to the OMA noting ongoing concerns with this organization’s revised
IPR policy can be addressed.

ACTION 2004/10-06
Organizational Partners are asked to review the OMA Cooperation Framework
document contained in contribution SC-20041025-015 in preparation for discussion
either at the next scheduled face-to-face OP meeting, or via teleconference as
necessary.

ACTION 2004/10-07
ARIB, TIA, TTA, and TTC are asked to review contributions SC-20041025-024
(Chinese position on TDD) and SC-20041025-025 (TDD Air Interface Option) and to
work on establishing a position for whether TDD-related work can take place within
3GPP2, in time for the next OP meeting.

ACTION 2004/10-08
The Steering Committee Chair is asked to communicate Decision 2004/10-08 noting
OP direction on TDD-related discussions within the TSGs, to the membership for
information.