1. **Opening/Attendance**
The meeting was opened by the Acting Chair, Xiao Wu (Frankle) Zhao (CCSA) and began at 11:30am local Guilin time. Attendance from the five (5) Organizational Partners was noted.

2. **Approval of the Agenda**
Decision OP-2013/09-01
The agenda presented in OP-20130916-001 was approved, as presented.

3. **Contribution Assignment and Status**
The document register provided in OP-20130916-000 was noted.

4. **Approval of March 2013 Meeting Summary**
Decision OP-2013/09-02
The OP approved the 18 March meeting summary presented in OP-20130916-002.

5. **Action Item Status Review**
There were no outstanding action items.

6. **Old Business**
   6.1 **OP Finance Committee Report**
   A verbal update of the OP Finance Committee activities was given, noting the following recommendation:
   - The OPs approved the purchase of FrameMaker for use by the TSG-SX Editors. The $1K (USD) purchase would be paid for out of the 2013 contingency fund.
   
   6.2 **WPD Ad Hoc Report**
Decision OP-2013/09-03
The OPs approved v16.0 of the Working Procedures document, as provided in OP-20130916-007.

   Action OP-2013/09-01
   The 3GPP2 website shall be updated with v16.0 of the Working Procedures document, as provided in OP-20130916-007.

   6.3 **SC Chair Report**
The SC Chair, Ms. Jane Brownley, gave an update to the Organizational Partners on the Steering Committee meeting that was held prior to the OP meeting:
   - The July 2014 TSG meetings, to be held in China and planned by CCSA, can be contracted.
   - The December 2014 TSG and SC/OP meetings will not be contracted until after the December 2013 meeting, giving the TSGs time to evaluate the workload.
   - The M.1457-12 update information will be provided to the ITU following the March 2013 3GPP2 meetings.
   - Guidance was given, to the PMT, regarding the publication of Release 7.
7. **New Business**

7.1 **Q1 2013 Quarterly Statement**
The Q1 2013 Quarterly Statement was provided, FYI, in OP-20130916-004.

7.2 **Q2 2013 Quarterly Statement**
The Q2 2013 Quarterly Statement was provided, FYI, in OP-20130916-005.

7.3 **2014 Budget**
*Decision OP-2013/09-04*
The 3GPP2 2014 Budget was approved, as presented in OP-20130916-003.

7.4 **Draft 2014 Funding Agreement**
The draft 3GPP2 2014 Funding Agreement was presented FYI. Approval of the 2014 Funding Agreement will be sought during the March 2014 OP meeting.

8. **Date of Next Meeting**
The next 3GPP2 Organizational Partners meetings will be held on 24 March 2014 in Kyoto, Japan and will begin immediately following the adjournment of the Steering Committee meeting.

*Decision OP-2013/09-05*
The OPs approved an awards ceremony to be held during the December 2013 meetings in Kauai.

9. **Adjournment**
The meeting ended at 12:08pm local Guilin time.
16 September 2013 Organizational Partners Decisions

1. Decision OP-2013/09-01
The agenda presented in OP-20130916-001 was approved, as presented.

2. Decision OP-2013/09-02
The OP approved the 18 March meeting summary presented in OP-20130916-002.

3. Decision OP-2013/09-03
The OPs approved v16.0 of the Working Procedures document, as provided in OP-20130916-007.

4. Decision OP-2013/09-04
The 3GPP2 2014 Budget was approved, as presented in OP-20130916-003.

5. Decision OP-2013/09-05
The OPs approved an awards ceremony to be held during the December 2013 meetings in Kauai.

16 September 2013 Organizational Partners Action Items

1. Action OP-2013/09-01
The 3GPP2 website shall be updated with v16.0 of the Working Procedures document, as provided in OP-20130916-007.